



## Sponsored by the Sharon Springs Chamber of Commerce

### Vendor Information and Application

**Festival Dates:** December 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup>, 2021. Our Parade of Lights is December 11<sup>th</sup> at 6 PM.

**Vendor Dates:** Saturday and Sunday only, Dec. 11<sup>th</sup> and 12<sup>th</sup>.

**A bit about the Festival:** This is the 12<sup>th</sup> year for the Sharon Springs Victorian Holiday Celebration. Saturday and Sunday will be full of events, presentations and entertainment. The Roseboro Hotel will once again host many new events and vendor booths. Several thousand people attend this festival over the two days.

**Vendor Hours:** Vendor hours will be Saturday, December 11th from 10 AM to 5 PM and Sunday, December 12th from 10 AM to 4 PM. Vendors must agree to have their booth open during these hours and may not take down their booth early.

**Vendor Booth Locations:** Vendor booths will be inside the Roseboro Ballroom. We only have space for 26 vendors for this show.

**Booth Information:** Each vendor will receive an 8' table and will have approximately 5 feet behind. Vendors may bring their own back backdrop if desired. Nothing can be attached or nailed to the walls of the vending area.

**Electrical needs:** A power strip with electricity can be provided for an additional \$5 fee. If not requested, no electrical power will be included.

**Set-up time:** Vendors may begin setting up between 3 PM and 5 PM on Friday evening or from 7:30 AM to 9:30 AM on Saturday morning. All booths must be set up **no later than** 9:30 AM on Saturday morning.

**Tear down:** No vendor may tear their booth down before 4 PM on Sunday afternoon.

**Cost:** Each 8' table space including both days is **\$90** if we receive your application **by October 31st**. **The fee is \$100 after October 31<sup>st</sup>**. A \$5 additional fee will be charged if you want electrical power.

**Vendor Requirement:** Vendors must have and show proof of a valid Sales Tax Permit. The State randomly shows up at festivals and will ask for proof of your Sales Tax Permit. The Victorian Holiday Festival will take no liability or responsibility if you are audited and found not to have a valid permit.

**Business Name:** \_\_\_\_\_

**Vendor Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Description of items you sell:** \_\_\_\_\_

**Tax ID Number:** \_\_\_\_\_

**Booth Size:** \_\_\_\_\_ One 8' table space - **\$90 (before October 31<sup>st</sup>)**

\_\_\_\_\_ One 8' table space - **\$100 (after October 31<sup>st</sup>)**

\_\_\_\_\_ Two 8' table spaces - **\$170 (before October 31<sup>st</sup>)**

\_\_\_\_\_ Two 8' table spaces - **\$190 (after October 31<sup>st</sup>)**

\_\_\_\_\_ Electrical power strip - **\$5 ea.**

**TOTAL:** \_\_\_\_\_

**Are you a returning vendor?** Yes \_\_\_\_\_ No \_\_\_\_\_

Checks can be made to the **Sharon Springs Chamber of Commerce** and mailed to: **Victorian Holiday Festival; P.O. Box 182, Sharon Springs, NY 13459.**

Vendor Application and payment deadline is: **DECEMBER 4th, 2021.**

**Any addition comments for the Events Committee:** \_\_\_\_\_

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